



Charles D. Jacobus Family Foundation
2010 Healthy Children's Initiative: Pre-Application

Pre-Application Deadline: April 1, 2010

Organization Name: _____

Program Name: _____

Contact Person: _____

Name: _____ Title: _____

Website: _____

Can the Foundation find any of the following information on your website (no problem if not or if you do not have a website)? Using the website will help lower costs.

_____ List of staff

_____ Bio/list of Board of Directors

_____ List of funders/current and past

_____ Proof of tax-exempt status

_____ Annual reports _____ list years

_____ Most recent audited report _____ year

_____ Most recent 990PF _____ year

_____ Marketing and brochures

Other helpful information, list: _____

Phone Number: _____ - _____

Email _____

Address: _____

City/State/Zip: _____

Preferred method of communication: _____ email _____ regular mail

(please remember to email foundation@jacobusenergy.com when sent)

Age of organization: _____ Age of program: _____

Business hours: _____

Are you requesting _____ general operating support or _____ program specific support?

If you are requesting general operating support please explain why and how funding in this manner will help your organization.

Site visit location: _____

Is the organization a 501(c)(3)? _____ If no, please explain: _____

Program Information

Please complete where applicable if requested general operating support.

Amount requesting: \$ _____ Total Budget for the Program: \$ _____

Total Budget for the Organization: \$ _____

Name of program or need: _____

Short description of program: _____

Timeline: _____ Neighborhood (Zip Code): _____

Number of families hoping to reach: _____

How are you going to reach neighbors, gain their participation: _____

Who is the targeted group for this program? _____

What behavior do you hope to encourage or what new skills will the participants gain? _____

Self-sufficiency skills to be developed? How? _____

How will these changes be measured? _____

How has the changing economic climate effected your organization?

Annual Operating Budget: _____

Existing Organization Funding:

Public _____ %

Private _____ %

Fees _____ %

United Way _____ %

Corporate _____ %

In addition to the above information, we require a separate cover letter giving an overview of your request, the amount you're requesting and a timeline.

Please remember to include with your application:

- The one page letter giving an overview of your request, amount requesting, and timeline. Cover letters are important; please make them concise. The cover letter is the one piece the Board of Directors always sees. If it is too long, they lose interest.